|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SHIPPER'S LETTER OF INSTRUCTION** | | | | | | | | |
|  |  |  |  |  |  |  |  |  |
|  | Internation AWB No. | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
|  | Total No. of Packages | | | \_\_\_\_\_\_\_\_ | To (Destination) | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
|  | Total Net Weight : | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | Total Gross Weight | | \_\_\_\_\_\_\_\_\_\_\_ Kgs. | |
|  |  |  |  |  |  |  |  |  |
|  | 1. RBI Code No.: | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  |  |  |
|  | 2. IEC Code No.: | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |  |  |  |
|  | 3. Export Promotion Council Registration No.: | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
|  |  |  |  |  |  |  |  |  |
|  | **DOCUMENTS ATTACHED FOR CLEARANCE OF SHIPMENT** | | | | | | | |
|  |  |  |  |  |  |  |  |  |
|  | 1. GRI Form No. \_\_\_\_\_\_\_\_\_\_ | | | in duplicate, duly signed and stamped on reverse | | | | |
|  | stating Bank Name and Address. | | | | |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | 2. Invoice : | |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | 3. Packing List : | | |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | 4. Shipping Bill with quota endorsed : | | | | YES / NO | |  |  |
|  |  |  |  |  |  |  |  |  |
|  | 5. Quota VISA (special Customs invoice for U.S.) : | | | | | YES / NO | |  |
|  |  |  |  |  |  |  |  |  |
|  | 6. AR4 Form No. \_\_\_\_\_\_\_\_\_\_ | | | Dated : \_\_\_\_\_\_\_\_\_\_ | | : YES / NO | |  |
|  |  |  |  |  |  |  |  |  |
|  | 7. Excise Gate Pass : | | YES / NO | |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | 8. Certificate of Origin : YES / NO | | | | |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | 9. GSP Form A No.: | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | duly endorsed : | | YES / NO | |
|  |  |  |  |  |  |  |  |  |
|  | 10. Non-endorsed full set of GSP form A No.: \_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | YES / NO | |
|  |  |  |  |  |  |  |  |  |
|  | 11. Copy of purchase order/ contract/ letter of credit : | | | | | | YES / NO | |
|  |  |  |  |  |  |  |  |  |
|  | **SHIPPING BILL INSTRUCTIONS** | | | | |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | Type of Shipping Bill to be filled with Indian Customs : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | (please specify whether Free/Drawback/DEEC) | | | | |
|  | If Drawback Shipping Bill to be filled : Drawback Serial No.: | | | | | | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
|  | Bank Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | Address : | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
|  | Account No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |  |  |
|  |  |  |  |  |  |  |  |  |
|  | If DEEC Shipping Bill : DEEC Book/ File Forwarded : | | | | | | YES / NO | |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | |
|  |  |  |  |  | SHIPPER'S SIGNATURE/ STAMP | | | |